**LETTER of INTENT**

*[to be printed on the letterhead of the partner organisation or other body involved]*

[PLACE, DATE]

I, the undersigned [NAME AND SURNAME], Legal Representative of the Organisation [NAME OF THE OPERATIONAL PARTNER/OTHER BODY INVOLVED] with registered office in [COUNTRY], [ADDRESS].

**Declare:**

* to have read and understood the Guidelines of the Call for the funding application;
* that the organisation represented by me participates, as [INDICATE IF OPERATIONAL PARTNER OR OTHER BODY INVOLVED] in executing the project [PROJECT TITLE], which is carried out in [COUNTRY] submitted by the Organisation [NAME OF THE LEAD ORGANISATION] to the [YEAR] Call for proposals of the Otto per Mille of the Waldensian Church (Union of the Methodist and Waldensian Churches);
* that the same organisation is in charge of carrying out the following activities within the project: [SPECIFY THE ROLE THE PARTNER ORGANISATION OR OTHER BODY INVOLVED WILL HAVE IN EXECUTING THE PROJECT ACTIVITIES];
* that the Otto per Mille funding

select one of the two options below

* (CHECK THE BOX IF THE ORGANISATION PARTICIPATES AS OTHER BODY INVOLVED) will not be applied to cover the expenses incurred by the organisation represented by me in the framework of the project
* (CHECK THE BOX IF THE ORGANISATION PARTICIPATES AS OPERATIONAL PARTNER) is being applied for to cover the expenses incurred by the organisation represented by me for the following actions: [LIST THE SPECIFIC EXPENDITURE ITEMS INCURRED BY THE PARTNER WHICH ARE EXPECTED TO BE COVERED BY THE OTTO PER MILLE FUNDING]**;**

Fill in the section below only if the organisation participates as operational partner

* That the Otto Per Mille funds transferred from the lead organisation to the organisation represented by me will be used in the manner indicated in the document *Guidelines for Finanzial Reporting* and that the transfer will be into the following account:

|  |  |
| --- | --- |
| ACCOUNT HOLDER: |  |
| IBAN/BANK ACCOUNT NUMBER: |  |
| BANK NAME: |  |
| BANK ADDRESS: |  |
| BIC / SWIFT: |  |
| CURRENCY |  |
| ABA CODE  (only for accounts in US dollars) |  |

* To have participated as a lead organisation in this call, submitting [1 or 2] funding applications titled [INDICATE TITLE(S)].
* To have participated as an operational partner or other body involved in this call in the funding applications titled [INDICATE TITLE(S)].

*Signature of the Legal Representative (stamp, if available)*